

A8 · Adoption Checklist

THE INNOVATION CODEX TOOLKIT

Make cross-functional launch readiness visible, trackable, and accountable.

Each line carries a single owner, a status, and the evidence that it is genuinely done. Status values: Not started, In progress, Done, Blocked.

Readiness Task	Owner	Status	Evidence It Is Done
Interface and workflow tested			
Support trained and ticketing updated			
Communications and training ready			
Rollback plan defined and tested			
Telemetry and dashboard live			
Compliance sign-off			

Decision rule. Do not set a launch date until every line is complete or carries a named owner and an agreed exception. One unowned in-progress item is enough to hold the launch.